

**EDUCATION AND SKILLS BOARD 2016/17**  
**ACTIONS AND RECOMMENDATIONS TRACKER – 11 May 2016**

The recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each Board. Once an action has been achieved and reported to the Board it will be removed from the tracker.

<b>Date of meeting</b>	<b>Item</b>	<b>Ref:</b>	<b>Recommendations/Actions</b>	<b>Achieved/Outstanding?</b>	<b>Deadline/Progress Check</b>	<b>Responsible Cabinet Member/Member/Officer</b>
22 October 2015	<b>SEND Transport</b>	N/a	That the Board nominates its Wellbeing and Social Care sub-group to undertake a three-monthly progress check on delivery of the SEND programme and that health and school partners in the SEND programme are invited to meet with the sub-group.	Outstanding	July 2016	This will be scheduled as part of the work of the Wellbeing & Social Care Sub Group
22 October 2015 Page 9	<b>SEND Transport</b>	N/a	That the Chairman of the Resident Experience Board engages with the Customer Experience work-stream of the SEND programme, and reports back to the Education and Skills Board on progress.	Outstanding  <b>Update 22/02/2016:</b> The Customer Service Excellence workstream has launched, an update will be provided in due course.	July 2016	The Chairman of the Resident Experience Board
17 September 2015	<b>Funding Schools for Deprivation [Item 5]</b>	N/a	That officers proactively explore options with schools about how to best develop a collaborative alternative mechanism for targeting deprivation.	Outstanding  <b>Update:</b> The Demographics Sub Group will receive an update and report back to the Board in due course.	July 2016	Assistant Director for Schools and Learning
17 September 2015	<b>Funding Schools for Deprivation [Item 5]</b>	N/a	That officers develop a strategy with schools to encourage families to register children for Free School Meals where eligible, in order to ensure schools are receiving the appropriate level of Pupil Premium funding.	Outstanding  <b>Update:</b> The Demographics Sub Group will receive an update and report back to the Board in due course.	July 2016	Assistant Director for Schools and Learning

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17 September 2015	<b>Funding Schools for Deprivation [Item 5]</b>	N/a	That officers support the Primary Phase Council in understanding the low response rate to the consultation, in order to develop a wider evidence base of how funding is used.	Outstanding  <b>Update:</b> The Demographics Sub Group will receive an update and report back to the Board in due course.	July 2016	Assistant Director for Schools and Learning
14 January 2016	<b>The Impact On The Local Education Authority Of The Academy Agenda [Item 7]</b>	ESB 01/2016	<p>The Board requests a further report from the council's school commissioners, with input from schools, on the results and outcomes of the 'academisation' process.</p> <p>The Board recommends that Officers compile a comparison of school results against the types and profiles of institution (i.e. Local Authority Maintained School, Academy, part of a Multi-Academy Trust).</p>	Outstanding  <b>Update:</b> Due to announced changes to the way the Government plans to implement the White Paper, Education Excellence Everywhere, the Board will receive an update report addressing this recommendation later in 2016.	July 2016	<p>Nicholas Smith, Schools Commissioning Officer</p> <p>Julie Stockdale, Head of School Commissioning</p>
14 January 2016	<b>The Impact On The Local Education Authority Of The Academy Agenda [Item 7]</b>	ESB 02/2016	The Board also recommends that it receive a report on the council's ongoing strategy to maintain proactive involvement with education in Surrey in light of the shift towards 'academisation', including business plans for the provision of services, development of good governance, and consideration of how to develop Teaching Schools to maintain supply of high quality teachers to Academies in Surrey.	Outstanding  <b>Update:</b> Due to announced changes to the way the Government plans to implement the White Paper, Education Excellence Everywhere, the Board will receive an update report addressing this recommendation later in 2016.	July 2016	<p>Nicholas Smith, Schools Commissioning Officer</p> <p>Julie Stockdale, Head of School Commissioning</p>

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14 January 2016	<b>Henrietta Parker Trust Fund - Interim Report [Item 9]</b>	ESB 04/2016	<p>The Board recommends to the Council Overview Board that it considers a request for Officers to:</p> <ul style="list-style-type: none"> <li>• Collect details of the various local Trusts operating in Surrey into a single register indicating the level of council involvement in each one</li> <li>• Provide the details of relevant Trusts by area to the Chairmen of the Local Committees.</li> </ul>	Outstanding	July 2016	The Council Overview Board
19 April Page 11	<b>Educational Achievement for Children in Care [Item 7]</b>	ESB 05/2016	For the Cabinet Member to write to the Department for Education, further endorsing Surrey Virtual School's responses to the report recommendations.	Outstanding	July 2016	Linda Kemeny, Cabinet Member for Children, Skills and Educational Achievement
19 April	<b>Henrietta Parker Trust – Update [Item 8]</b>	ESB 06/2016	<p>For the Board to receive a progress report covering:</p> <ul style="list-style-type: none"> <li>• further detail of the constitutional makeup of the Henrietta Parker Trust Management Board and any management structures created, and</li> <li>• results and activities of the Board since 19 April 2016.</li> </ul>	Outstanding	November 2016	Paul Hoffman, Principal, Community Learning and Skills
19 April	<b>SEND Transport Consultation Review [Item 9]</b>	ESB 07/2016	The Board requests to review the Parent Guide for SEND Transport.	Outstanding	September 2016	<p>Sue Roch, Area Education Officer (South East)</p> <p>Liz Mills, SEND Strategic Programme Lead</p>

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19 April	<b>SEND Transport Consultation Review [Item 9]</b>	ESB 08/2016	The Board requests a review of the methods and results of the consultation of the Parent Guide with parents and customers of SEND Transport.	Outstanding	September 2016	Sue Roch, Area Education Officer (South East)  Liz Mills, SEND Strategic Programme Lead
19 April	<b>SEND Transport Consultation Review [Item 9]</b>	ESB 09/2016	The Board also requests to review: <ul style="list-style-type: none"> <li>• SOS SEN's response to Surrey County Council's Pre &amp; Post 16 SEND Transport Policies;</li> <li>• Officers' responses to SOS SEN, and</li> <li>• Details on amendments to the Policies accordingly.</li> </ul>	Outstanding	July 2016	Sue Roch, Area Education Officer (South East)  Liz Mills, SEND Strategic Programme Lead